



# The FSA Participant Website

TRI-AD's FSA participant website is designed to put you in control of your FSA, at your convenience. The information is available 24 hours a day, 7 days a week.

Go to [www.tri-ad.com](http://www.tri-ad.com) to log into your account. You will need to register on our website the first time you access your account.

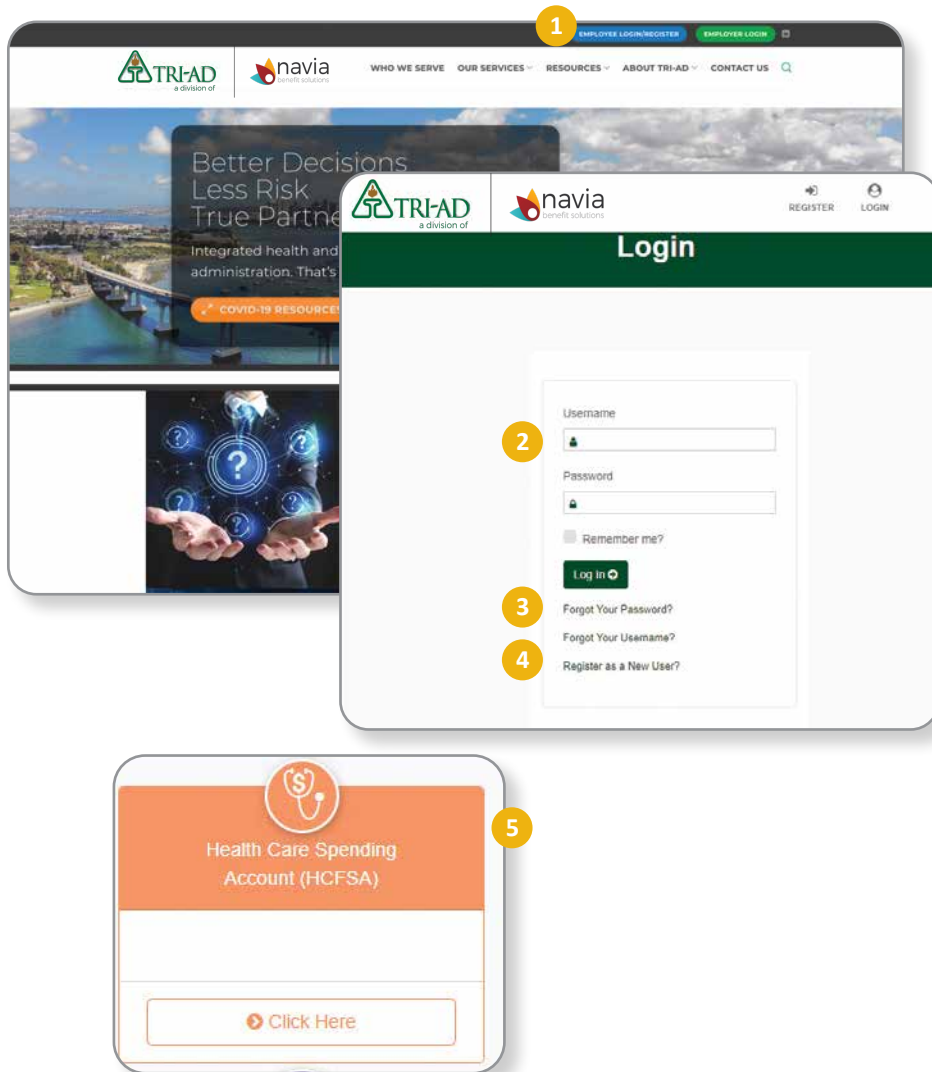
**1** Click the Employee Login/ Register button to access your account.

**2** Once you have registered, enter your Username and Password to access your account. You can submit claims online, check claim status, view claim and payment history, and more.

**3** Click here for help if you forget your Username and/or Password.

**4** Before you log in the first time, you will need to register to create your Username and Password.

**5** Click on the Health Care Spending Account tile.



TRI-AD Participant Services representatives are available Monday through Friday from 5:00 a.m. to 6:00 p.m. Pacific Time.

Phone: (888) 844-1372

Web: [www.tri-ad.com](http://www.tri-ad.com)

Email: [flexmail@tri-ad.com](mailto:flexmail@tri-ad.com)

## Contact Information



## About the FSA Participant Website

The FSA participant portal is designed to provide everything you need to use your FSAs successfully. Here are a few highlights of the secured area behind the login.

**1** The home page in the secured area lets you manage your account. You can also access an FAQ, a list of eligible expenses and more under "Resources" in the top navigation bar.

**2** Select "Benefit Account Summary" under "My Account" to see a snapshot of your balances and deadlines. You can also start the claim submission process here.

**3** Click "Submit a Claim" under the Claims area and complete the steps. Be sure to have a copy of your documentation ready to upload.

**4** Click "Transactions" under "My Account" to view a history of the activity in your account.

The screenshots illustrate the FSA Participant Website interface. The top navigation bar includes links for My Accounts, Claims, Resources, and a top right section with a shopping cart, notifications, and a login/logout button. The home page (Personal Dashboard) features a welcome message, a banner for 'Tips and Tricks for Using Your Benefits Card', and links to 'Looking for your 2018 1099-SA Tax Form?' and 'Welcome! Quick Start Guide'. The 'Your Accounts' section shows the Health Care Account balance of \$2,400.00, with \$815.83 available and \$1,584.17 spent. The 'Benefit Account Summary' page provides a detailed account summary, including annual election, plan start/end dates, and deadlines. The 'Submit a Claim' page includes a 'What Is an Eligible Expense?' section and a 'Claim Documentation' section. The 'Transactions' page displays a list of transactions, including deposits and payments, with a table showing the date, amount, and type of transaction.

Date	Amount	Type
08/18/2019	\$100.00	Deposit
08/18/2019	(\$2.50)	Payment
08/18/2019	\$100.00	Deposit
08/18/2019	(\$10.00)	Payment
08/18/2019	(\$19.27)	Payment
08/18/2019	\$100.00	Deposit
08/18/2019	\$100.00	Deposit
08/18/2019	(\$12.40)	Payment
08/18/2019	(\$10.20)	Payment
08/18/2019	(\$7.20)	Payment



The information contained herein is considered to be general in nature. In the event that anything on this flyer differs from the information contained in your company's plan provisions as set forth in the Summary Plan Description and/or Plan document, those documents shall prevail.